



Team Uniform Ordering Guide

Welcome to our team! As a team manager, uniform coordinator or coach for your club, you are in excellent hands. The club has established a partnership with The Play-Off based on the confidence that we will make the uniform and equipment purchasing experience a positive one. We recognize that the position you hold is not an easy responsibility and that you are volunteering your time. We will do our best to make this a simple process.

The information listed below will give you a clear understanding of how The Play-Off and your club have structured the ordering process. Follow these guidelines and your team will be well positioned and prepared for the upcoming season.

Order Form

Attached are two forms, first is an excel spreadsheet that includes all the necessary coach, player, uniform and accessory item information required by the club (two separate tabs – uniforms & accessories). Second is a sheet with the description and pricing for the specific uniforms each division requires (Inter-League and Competitive).

Order placement

Team managers, uniform coordinator or Coach are **required to complete and submit an order form (via email or hard copy) for each team or individual order**. We require teams to set-up team nights after 5:00pm and come in as a team to be sized together or pick-up sizing and turn in a complete team order. This includes teams adding more than three players during any one season. If individual players show up to The Play-Off before we receive the order information we will not be able to process the order. We do not keep track of player numbers this is up to you to provide when sending in the form. After sending it to us individuals adding to teams can come in. We will be more than happy to assist with all situations however we need your help in making it a smooth process. We do ask that only one contact per team coordinate the uniform transactions.



Sizing

A full size run of each item is available at The Play-Off upon request. These can be used by individuals coming into the Play-Off separately or during team nights. Sizing uniforms may also be picked up by the team coordinator and taken to a practice we ask that you call in advance for availability and return them within twenty-four hours.

Payment

Payment must be received at time of order. Teams may pay by credit card, check or money order, all made payable to The Play-Off. All payments being received by The Play-Off must include tax at a rate of 8.025%, unless accompanied by a copy of a 5013c tax document. Team orders are released only when full payment has been received.

Pick-up

Team orders will be pick-up by the coordinator from The Play-Off. Each order must be checked, verified and signed for at time of pick-up.

Customization

Your club has a distinct look that is featured in the uniforms, outerwear and bags. The uniform has a distinct design and the club has added a custom logo and number combination. Any deviation from the standard your club has will be honored only with written approval from the club. The Play-Off is proud to customize these uniforms for the club and your team. Let us know if your team would like to coordinate any additional products, such practice t-shirts or team hoodies.

If you have any questions, please feel free to call Zach, or Kevin at 303-682-1124 or email to theplayoff@gmail.com

Order Deadlines

All orders must be received before the specific season deadline. This date will be determined by The Play-Off based on uniform manufacturers requirements, please contact The Play-Off or your club for this date. An order completion request date can be listed on each order spreadsheet. This date is to make sure deliveries are set to arrive by the pre-determined time. You will receive a reply to the orders within 48 hours via e-mail. At that time you will receive confirmation for your order and the requested date or a corrected date will be verified at that time. All information that is received on the order form(s) will be considered binding. For emergency and fill-in orders, rushed order options will be available and may require an additional fee.

OFFICAL TEAM ORDERING UNIFORM COST SHEET 2010



ST. VRAIN FOOTBALL CLUB



Competitive Required Uniform Pieces

Puma Lyon Jerseys - Green/ White	\$35.00 each x 1	\$ 35.00
Sizes Available	YS YM YL S M L XL	
Puma Lyon Jerseys - White/ Green	\$35.00 each x 1	\$ 35.00
Sizes Available	YS YM YL S M L XL	
Puma Lyon Short - Green	\$20.00 each	\$ 20.00
Sizes Available	YS YM YL S M L XL	
Puma Lyon Sock - Green	\$8.00 each	\$ 8.00
Sizes Available	Based on shoe size 1-Youth 13-3, 2-Inter 3.5-6, 3-Adult 7-9	
Puma V5.08 Warm-up Jacket - Green	\$45.00 each	\$ 45.00
Sizes Available	YS YM YL S M L XL	
Embroidered SVFC logo Player number		
Puma V5.08 Warm-up Pant - Black	\$35.00 each	\$ 35.00
Sizes Available	YS YM YL S M L XL	
Embroidered Player number		
Puma Cellerator Back Pack - Black/White	\$35.00 each	\$ 35.00
Backpack will come W/Player Number Embroidered in White.		
Sub Total		\$ 213.00
Total w/tax of 8.025% included		\$ 230.09

Inter-league & Option 1 Required Uniform Pieces

Puma Attaccante Jersey - One Green	\$25.00 each	\$ 25.00
Sizes Available	YS YM YL S M L XL	
Puma Attaccante Jersey - One white	\$25.00 each	\$ 25.00
Sizes Available	YS YM YL S M L XL	
Puma Attaccante Short - One Green	\$15.00 each	\$ 15.00
Sizes Available	YS YM YL S M L XL	
Puma Lyon Sock - Green	\$8.00 each	\$ 8.00
Sizes Available	Based on shoe size 1-Youth 13-3, 2-Inter 3.5-6, 3-Adult 7-9	
Sub Total		\$ 73.00
Total w/tax of 8.025% included		\$ 78.86

Optional Uniform Piece

SVFC Hoodie - Black	\$25.00 each	w/tax	\$ 27.01
Sizes Available	YM YL S M L XL		
Embroidered SVFC logo and Player number			